

Lori Birrell

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SUMMARY: Enthusiastic and energetic archivist with strong historical research and technological skills and a commitment to archival practice. Demonstrated experience with archival arrangement and description standards, as well as preservation of analog and digital objects. Highly organized and an excellent oral and written communicator.

EDUCATION:

Masters of Arts, Library and Information Science, Simmons College, 2011

President, Library and Information Science Student Association, Simmons College, Fall 2010- Spring 2011

- Represented the organization at Simmons College Library and Information Science prospective student information sessions
- Organized career information workshops, and social events
- Supervised the distribution and completion of course evaluations

Masters of Arts, History, University of Massachusetts- Amherst, 2009

Bachelor of Arts, Feminist Studies, Mount Holyoke College, Cum Laude, Honors in History, 2007
Concentrations: Gender Studies, History
Senior Thesis: *Susan B. Anthony: A Visionary of the Nineteenth Century American Female Suffrage Movement*

LIBRARY AND ARCHIVAL EXPERIENCE:

Manuscript Librarian, University of Rochester, Rare Books and Special Collections, May 2011-present

- Curates nineteenth and twentieth century historical collections
- Project Manager for Post Family Papers digitization project of 2,000 items
- Supervises para-professional staff member
- Presents manuscript materials to faculty, staff, students and community members
- Contributes content to Rush Rhees Library's Facebook page and Twitter feed

Digital Collections Intern, Mount Holyoke College Archives and Special Collections, Fall 2010

- Learned CONTENTdm and applied modified Dublin Core metadata to newly digitized objects
- Supervised student assistant who scanned and described materials requested by researchers for digitization
- Collaborating with other library department staff members, implemented Perl script which greatly increased productivity when adding digital items to the online collection through a collaboration with other library department staff members
- Updated the digitization manual to reflect new workflow procedures

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- Performed outreach by uploading digital content to the library's Facebook page
- Communicated with researchers to meet their digitization needs in a timely manner

Social Media Coordinator, Emily Dickinson International Society, Fall 2010- present

- Developed a plan of action for promoting and expanding the membership of the society
- Extended the society's on-line presence to Twitter and Facebook
- Researched similar literary society's use of social media

Intern, Preservation Lab, State Library of Massachusetts, Summer 2010

- Selected items from the Massachusetts Room holdings of the library for preservation treatment based on National Endowment for the Humanities grant guidelines
- Determined and executed an action plan to preserve each selected item
- Contributed blog postings to the library's blog detailing the preservation process
- Created YouTube video to document the preservation process

Intern, University Archives and Special Collections University of Massachusetts, Boston (UMB) Spring, 2010

- Processed the Women's Studies Program Collection, documenting the history of the department at UMB
- Developed a finding aid for the processed collection
- Created a MARC record for the repository's on-line catalog

Adjunct Professor, History 302- *Research and Analysis*, Westfield State College, Fall 2009

- Developed course syllabus and content
- Led reference workshops to assist students in locating and evaluating primary and secondary sources
- Taught students through lectures and individual conferences to develop a research topic and gather primary and secondary sources culminating in a 30 page research paper
- Guided students through the writing process, including drafting a thesis statement, creating a historiography of their topic, and analyzing their sources to create an original piece of scholarship
- Graded all assignments

Intern, Sophia Smith Collection, Smith College, Winter, Spring 2009

- Transcribed 15 oral histories
- Processed Welfare section of the ARISE for Social Justice collection
- Finalized and ushered class oral history projects through the accessioning phase
- Updated finding aids in Encoded Archival Description (EAD) formatting

Teaching Assistant, History 111- *Global Civilizations 1450 to the Present*, History 151- *US History since 1865- Multiculturalism in American History*, University of Massachusetts- Amherst, Fall 2008 and Spring 2009

- Introduced students to the application of primary documents and materials in their critique of historical trends and themes related to each class
- Presented lecture in professor's absence
- Graded and critiqued papers and exams throughout semester

Intern, Special Collections University Archives, University of Massachusetts, Amherst, Fall 2008

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- Processed the papers League of Women Voters Berkshire County
- Created written finding aid
- Encoded finding aid using EAD

Tour Guide, Emily Dickinson Homestead and Museum, 2008- 2009

- Presented biographical, historical, and literary information to a varied audience
- Prepared materials for museum public programs and mailings

Content Developer, “Our Plural History” Springfield Technical Community College, Winter, Spring and Summer 2008

- Researched local history topics using primary and secondary materials culminating in 12 written pieces for on-line publication

Research Assistant, *Journal for the History of Childhood and Youth*, Fall 2007

- Edited Bai, Limin. “Children as the Youthful Hope of an Old Empire: Race, Nationalism, and Elementary Education in China: 1895-1915.” *Journal of the History of Childhood and Youth*. Vol. 1 No. 2. Spring 2008

PRESENTATIONS:

“Omeka: Taking the Work out of Managing Your Digital Content,” Techno-Smart Series, Western New England College, Springfield, MA, 2010

“Re-Imagining Race in the Nineteenth Century Woman’s Suffrage Movement through the Eyes of a Visionary: Paulina Wright Davis and the First National Woman’s Rights Convention,” Boston University, Graduate Student Conference, Politics and History, Boston, MA, 2009

“Susan B. Anthony: A Visionary of the Nineteenth Century American Female Suffrage Movement,” Mount Holyoke College Senior Symposium, South Hadley, MA, 2007

PUBLICATIONS:

Satter, Lori. (2010). *You Want Me to Do What? Overcoming your fear of public speaking for new educators*. <http://www.lorisatter.com/public-speaking-for-educators/>

‘Putting the “P” in Preservation,’ Video, <http://www.lorisatter.com/2010/07/28/putting-the-p-in-preservation/>, 2010

“The Intangibles: Tips for Job Hunting and Interviewing in the Archives Field.” *NEA Newsletter: New England Archivists*. Vol. 37. No. 3, July 2010

“University of Massachusetts Boston Women’s Studies Program Records, 1972-2006,” Finding Aid, MARC format, Special Collections, UMass- Boston, <http://www.lib.umb.edu/node/3541>, Spring 2010
Book Review. Schlatter, N. Elizabeth. *Museum Careers: A Practical Guide for Students and Novices*. *American Archivist*, Spring/Summer 2010

“League of Women Voters Berkshire County,” Finding Aid, EAD format, Special Collections University Archives, UMass- Amherst, <http://www.library.umass.edu/spcoll/umarmot/?p=590>, Spring 2010

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“Japanology” Research Guide, Selected text, Special Collections University Archives, UMass-Amherst, http://www.library.umass.edu/spcoll/umarmot/?page_id=742, 2008

“Our Plural History,” <http://ourpluralhistory.stcc.edu/index.html>, 2008

AWARDS AND PRIZES

Dolores M. Sayles '29LS Endowed Scholarship, 2010

PROFESSIONAL AFFILIATIONS

New England Archivists, Winter 2010- present, Member

Society of American Archivists, Winter 2010- present, Member

SPECIAL SKILLS:

Description Standards:

- EAD
- TEI
- METS
- Dublin Core

Encoding Standards:

- XML
- XSLT
- CSS

Computer Applications

- CONTENTdm
- Archivist Toolkit
- Alfresco
- Omeka
- NotetabPro
- Word Press
- Apple's iMovie
- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint

REFERENCES:

Jennifer King, Director of Archives and Special Collections, Mount Holyoke College, South Hadley, MA, Email: jgking@mtholyoke.edu, Phone: (413) 538-2441, Address: 8 Dwight Hall Mount Holyoke College, 50 College Street, South Hadley, MA 01050

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Katherine Wisser, Assistant Professor, Graduate School of Library and Information Science, Simmons College, Boston, MA, Email: wiser@simmons.edu Phone: 617-521-2887, Address: 300 The Fenway Boston, MA 02115

Lacy Crews Stoneburner, Preservation Librarian, State Library of Massachusetts, Boston, MA, Email: Lacy.Crews@state.ma.us, Phone: 617-727-2595, Address: Special Collections State House, Room 55 The State Library of Massachusetts, 24 Beacon Street, State House, Room 341, Boston, MA 02133